CABUS PARISH COUNCIL

Minutes of the Cabus Parish Council meeting held at Cabus Village Hall on Monday 14 September 2026 at 7:30pm

Record of members present: Parish Cllrs L Jackson, R Hastings, A Birchall-Farr and M Houghton
In attendance: Mr Simon Seddon (pending co-option), L Banton (Clerk)
Members of the public present: 4

2625. APOLOGIES FOR ABSENCE
Parish Cllr T Suart, Borough Cllrs R Atkins and D Atkins, County Cllr J Tomlinson

2626. MINUTES OF LAST MEETING
It was resolved that the minutes of the last meeting of Cabus Parish Council (13.07.26) be approved subject to the inclusion of the following under Mins 2621 REPORTS/INFORMATION/DISCUSSION ITEMS:
6. Parish Christmas Tree – *the required actions were reviewed and a working party established to oversee arrangements.*

2627. DECLARATIONS OF INTEREST
None

2628. CO-OPTION OF MR SIMON SEDDON
Mr Simon Seddon was welcomed to the meeting and his co-option to the council was confirmed with the declaration of office being signed. Cllr Seddon was requested to complete the required notification of disclosable pecuniary and other interests paperwork and return it to the Clerk.

2629. PUBLIC PARTICIPATION – The meeting was adjourned to allow for a period of public discussion.
Wyre Borough Council – none present
Lancashire County Council – written update received and noted.
Police – none present

The meeting was reconvened at 7.40pm

2630. Fowlers Hill Woodland Management Plan (for submission to Forestry Commission) - Mr Keith Butcher, Alicia Butcher and Mr Eddie Cruickshank (Tree Scape) were welcomed to the meeting and the draft Woodland Management Plan which set out proposed management objectives for the woodland over the next ten years, with a focus on improving woodland resilience, biodiversity, public safety, and long-term sustainability while retaining the woodland's amenity value was received and discussed. The Parish Council welcomed the draft Woodland Management Plan and expressed support for the plan to progress.

2631. REPORTS/INFORMATION/DISCUSSION ITEMS

1 **Flower bed outside Spar** – it was resolved that Cllr Birchall-Farr and Cllr Seddon would review the site for shrub replacement purposes and the Clerk confirmed that permission had been received from Wyre Borough Council to maintain the area over and above the standard service Wyre Borough Council would provide.

2 **Signage**
a) Royal Canopy – discussed and Cllr Jackson to send final agreed wording and layout to Cllr Suart
b) Christmas tree – Clerk to prepare A4 Cabus Parish Council signage for attachment to security fencing
c) Wildflower Areas (information sign) – wording to be agreed along with proposed installation

3 **Himalayan balsam** – a) along Nateby Crossing Lane (Local developers Biodiversity Net Gain) – enquiry to be followed up with Borough Councillor Lady Atkins at next meeting
b) CPC to request landowners permission at Cabus Nook Farm to remove balsam – Clerk to prepare letter

4 **Royal Canopy Trees –** to note that during this prolonged dry period Marion Hornby, Sophie and Angela Birchall-Farr and Louise Jackson have watered the above on a number occasions.

5 **Bat and bird boxes along Green Lane East –** the Parish Council invited Cllr Birchall-Farr to approach the Lengthsman to seek assistance with the number, placement and installation of boxes and approved the purchase of boxes and associated work.

6 **Love Clean Streets-** noted that Cllr Birchall-Farr had raised a report (16/08/26) for the missing and faded road markings along the length of the A6 from Snapewood Lane to Cabus Nook Lane and Cllr Birchall-Farr was invited to contact County Cllr Tomlinson to expedite the work with Lancashire Highways.

7 **Wyre Borough Council Assets Update –** it was resolved to set up a Parish Council working group to discuss the response from Wyre Borough Council and determine next steps. Clerk to arrange the first meeting of the group.

2632. **FINANCIAL MATTERS**

1. PAYMENT OF ACCOUNTS

It was resolved that the following be authorised for payment:

PAYEE	REASON	AMOUNT	CHQ NO.
L Banton	Clerk's expenses: Bband Aug-Sept (£38.00) sal adj for Aug-Sept (£222.60)	£260.60	001104
HMRC	2nd Qrt Tax inc Emp NIC (due 05 Oct 2026)	£299.58	001105
First Cut Grounds Maintenance Ltd	A6 Grass Cutting (4th cut)	£528.00	001106
Mark Stansfield	Grass cutting of Royal Canopy area (4 cuts)	£240.00	001107

THE FOLLOWING AUTHORISED PAYMENTS SINCE LAST MEETING WERE NOTED

- Clerk's Salary - £260 (26 July 2026) and £260 (26 August 2026)
- First Cut Grounds Maintenance Ltd - £528.00 cq: 001103 – Grass Cutting, 3rd cut

2. **Budget Update for 26/27** – received and noted that LCC Grass Cutting payment had been received.

3. **Preparations for Parish Christmas Tree –** forthcoming expenditure and associated work (as per 'Preparation List') was approved. It was noted that the required highways licence (to 31.01.29) had been secured and, with thanks to Cllr Hastings, it was agreed that delivery of the tree would be to Cllr Hastings' address on Friday 20 November 2026.

4. **Remembrance Wreaths** – it was resolved that two wreaths be secured by the Clerk for November 2026**.**

2633. **PLANNING MATTERS –** none

2634. **DATE OF NEXT MEETING**

Monday 09 November 2026 at 7.30pm in Cabus Village Hall.

The meeting closed at 9:05pm

Signed: ..... Date.....

Chair of Cabus Parish Council