

# CABUS PARISH COUNCIL

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## Minutes of the Cabus Parish Council meeting held at Cabus Village Hall on Monday 14 July 2025 at 7:30pm

**Record of members present:** Parish Cllrs L Jackson (chair of meeting), R Hastings, A Birchall-Farr, M Houghton, and T Suart

**In attendance:** Wyre Borough Cllrs D Atkins and A Collinson; PCSO D Creighton; L Banton (Clerk)

**2518. APOLOGIES FOR ABSENCE**

Wyre Borough Councillor Sir R Atkins

**2519. MINUTES OF LAST MEETING**

It was resolved that the minutes of the last meetings of Cabus Parish Council (12.05.25) be approved.

**2520. DECLARATIONS OF INTEREST**

Cllrs Suart and Birchall-Farr declared a residential interest in agenda item 6.2 (Overgrown hedges)  
Cllr Jackson declared a residential interest in agenda item 6.3 (Himalayan Balsam Working Party)

**2521. CLIMATE CONSIDERATIONS – PROACTIVE MEASURES – STANDING ITEM**

It was agreed to lay down this standing agenda item and to capture Climate Emergency Measures as a routine agenda activity whilst continuing to record all measures raised and discussed on the rolling database of climate considerations as maintained by the Clerk.

**2522. PUBLIC PARTICIPATION** - The meeting was adjourned to allow for a period of public discussion including the receipt of reports from:

Police – PCSO Creighton reported that there were no incident logs for Cabus and in response to a question, confirmed that the Police were still patrolling Woodfold Lane and Fowler Hill Lane Laybys. PCSO Creighton left the meeting at 19:38

Wyre Borough Council – Cllrs Atkins and Collinson reported as follows:

Planning policy meeting took place recently to discuss new rulings being introduced by the Government; further information regarding whether the borough was going to be 3 or 5 tier was still awaited; the hoist is now working at the swimming pool.

Lancashire County Council – noted that the County Councillor for Wyre Rural East, James Tomlinson was not present.

**The meeting was reconvened at 7.44pm.**

**2523. REPORTS/INFORMATION/DISCUSSION ITEMS**

- 1. Hangman's Lane Biodiversity Working Party Update** – Cllr Suart reported that the working party had met twice to review Hangman's Lane and during the second site visit, had cut back various stretches of overgrown vegetation. Bat and bird boxes were being sourced for purchase and placement in suitable locations. The Clerk confirmed that the Biodiversity Grant (£300.00) would be used for any purchases.
- 2. Overgrown hedges along Gubberford Lane** – Cllr Suart reported that despite the overgrown hedges being reported to LCC Highways by a number of residents and Cabus Parish Council, no action had been taken. The Clerk was invited to a) contact County Cllr Tomlinson about this issue and b) write to the respective property owners and request that they cut their hedges back to the boundary line.
- 3. Himalayan balsam update** – Cllr Jackson reported that over the last few weeks, a small group (including Cllr Jackson, Cllr Birchall-Farr and Mr Butcher and his family) had been regularly meeting to pull up the balsam along Snapewood Lane.

**2524. GOVERNANCE RELATED**

Cabus Parish Council reviewed and approved the following as proposed by the Clerk:

- **Information Technology Policy**

**2525. FINANCIAL MATTERS****1. PAYMENT OF ACCOUNTS**

**It was resolved that the following be authorised for payment**

| PAYEE           | REASON                                                                  | AMOUNT  | CHQ NO. |
|-----------------|-------------------------------------------------------------------------|---------|---------|
| L Banton        | Clerk's expenses: Bband June-July/salary adj<br>for June-July (£199.28) | £232.78 | 001065  |
| Mark Stansfield | Grass cutting Royal Canopy Area (2 cuts)                                | £170.00 | 001066  |

**THE FOLLOWING AUTHORISED PAYMENTS SINCE THE LAST MEETING WERE NOTED**

Clerk's Salary - £260 (26 May 2025), £260 (26 June 2025)

2. GRASS CUTTING UPDATES – it was noted that the Public Realm Grass Cutting contract for 25/26 had been placed with Nurture Landscapes and a contract for grass cutting at the Royal Canopy stretch had been placed with Mark Stansfield of MS Garden Maintenance. Councillors discussed other areas within the Parish which would benefit from being maintained and the Clerk was asked to explore quotes and the placement of contracts for the areas which had been discussed (Fowler Hill Layby A6 entrance and exit on to A6; footpath strip just passed Royal Canopy; A6 southbound from Thorpeys bus stop to Little Ducklings).
3. 25/26 BUDGET UPDATE – it was resolved to receive and note the budget update.
4. AUDIT 24/25 - noted that the Audit Notice for the Exercise of Public Rights and associated documentation had been placed on the Parish Notice Board and published on the Parish Council website (20 May 2025) and Notification of Audit Exemption to the external auditors had been submitted 13 May 2025.

**2526. PLANNING MATTERS**

It was noted that all live planning applications were currently out with Councillors.

**2527. DATE OF NEXT MEETING**

Monday 15 September 2025 at 7.30pm in Cabus Village Hall

**The meeting closed at 8:35pm.**

Signed: .....  
Chair of Cabus Parish Council

Date.....