

CABUS PARISH COUNCIL

Minutes of the Annual Cabus Parish Council meeting held at Cabus Village Hall on
Monday 12 May 2025 at 7:00pm

Record of members present: Parish Cllrs R Hastings, A Birchall-Farr, M Houghton, L Jackson and T Suart

In attendance: L Banton (Parish Clerk)

2501. APOLOGIES FOR ABSENCE

Borough Councillors D Atkins and A Collinson

2502. Election of Chairman

It was proposed and carried unanimously that Cllr R Hastings be elected Chairman of the Council for the ensuing year. Cllr Hastings accepted the position. **Cllr Robert Hastings was elected as Chairman of Cabus Parish Council for the next 12 months and signed the Declaration of Acceptance of Office.**

2503. Election of Vice-Chairman

It was proposed and carried unanimously that Cllr L Jackson be elected Vice-Chairman of the Council for the ensuing year. Cllr Jackson accepted the position. **Cllr Louise Jackson was elected as Vice-Chairman of Cabus Parish Council for the next 12 months and signed the Declaration of Acceptance of Office.**

2504. DECLARATIONS OF INTEREST - none

2505. Appointment of Representatives on Outside Bodies

Wyre Area Lancashire Association of Local Councils –Cllr R Hastings

Cabus Village Hall –Cllr L Jackson

Parish Planning Ambassador – Cllr A Birchall-Farr

It was resolved that the above representatives be appointed for 25-26

2506. Finance & Audit 2024-2025 -The Council received and reviewed the following:

2506/1 End of Year Accounts 2024/25

It was resolved to approve the end of year accounts which were then signed and dated by the Chairman

2506/2 Certificate of Exemption

It was resolved to approve the signing of the Certificate of Exemption which was then signed by the Chairman and the Responsible Financial Officer.

Annual Governance and Accountability Return (Part 2) – For Statutory Publication, comprising:

2506/3 Annual Internal Audit Report - Cllrs noted the contents of the completed report.

2506/4 Section 1 – Annual Governance Statement

It was resolved that the Annual Governance Statement be approved and that the Chairman and the Clerk should sign the same on behalf of the Council.

2506/5 Section 2 – Accounting Statements

It was resolved that the Accounting Statement be approved and that the Chairman should sign the same on behalf of the Council.

It was noted that the statutory notice for the exercise of electors' rights to inspect the accounts and the period of inspection (3 June 2025 – 14 July 2025) would be published as required.

2507. Insurance 2025/2026

It was resolved to place the insurance with Zurich Municipal at a cost of £264.

2508. Meeting Schedule 2025-2026

It was resolved that Cabus Parish Council will meet as follows in Cabus Village Hall.

14 July 2025 (wk 2) at 7.30pm

15 September 2025 (wk 3) at 7.30pm

10 November 2025 (wk 2) at 7.30pm

5 January 2026 (wk 1) at 7.30pm

9 March 2026 (wk 2) at 7.30pm

11 May 2026 (wk 2) - Annual Parish Council Meeting at 7.00pm; Ordinary Parish Council Meeting at 7.30pm

The meeting closed at 7.25pm

Signed:
Chair of Cabus Parish Council

Date.....