

CABUS PARISH COUNCIL

Minutes of the Cabus Parish Council meeting held at Cabus Village Hall on
Monday 10 January 2022 at 7:30pm

Record of members present: Parish Cllrs R Hastings (Chair), M Houghton, L Jackson, J Slater, T Suart.

In attendance: Wyre Borough Councillor Sir R Atkins; Lancashire County Councillor S Turner; Mark Stansfield (Parish Lengthsman), L Banton (Clerk)

The Chairman welcomed attendees and wished everyone a Happy New Year.

2149. APOLOGIES FOR ABSENCE WERE ACCEPTED FROM

Cllr L Hurley, Borough Cllr Lady D Atkins

2150. MINUTES OF LAST MEETING

It was resolved that the minutes of the last meeting of Cabus Parish Council (held on 15 November 2021) be approved.

2151. DECLARATIONS OF INTEREST

None

2152. CLIMATE CONSIDERATIONS – PROACTIVE MEASURES - STANDING ITEM

Suggestion brought forward for consideration by LCC and Wyre: cemetery remembrance trees (in place of headstones). An update on environmental matters from Borough Cllr Sir R Atkins was invited and provided as follows: Wyre Climate Change Policy Group could only make recommendations to the Cabinet and these had predominantly been with regard to tree planting but the Local Plan was subject to review and thus provided an opportunity to become more climate focused so meetings were being scheduled to take place between the Planning Policy Group and the Climate Change Policy Group to consider potential opportunities for improvement. County Councillor S Turner provided a County update which included the potential funding and resource benefits of if the County became a unitary authority with a County wide strategy for environmental change. LCC were organising a Climate Summit on 10 May 2022 for which the registration link would be circulated in due course.

2153. PUBLIC PARTICIPATION

The meeting was adjourned to allow for a period of public discussion.

Lancashire County Council – Cllr Turner reported that Ash Die back was a serious issue along the A6 corridor and County teams were proactively looking at the worst affected trees for removal. This would be ongoing work for review and replacement, including a review of verges for potential tree planting locations.

Hospital Field Tree Planting – Borough Cllr Sir Atkins was asked about the progress of the Parish Council's proposal to the Wyre Policy Climate Group for tree planting on the Wyre-owned Hospital Field site. Cllr Atkins confirmed he would follow this up pending receipt of the most recent update (July 2021) which had previously been circulated by the Clerk.

Wyre Borough Council – noted that Cllr A Collinson was now the portfolio holder for Planning Policy and Economic Development.

Parish Lengthsman – Mark Stansfield reported on his work around the Parish and that there remained ongoing issues regarding overflowing bins and human waste at the Woodfold Lane. The laybys adjacent to the A6 (north and south) also remained problem sites for littering. An appeal was made by Cabus Parish Council for the Borough and County to work together to resolve the ongoing issues and also for recycling bins to be placed at the Fowler Hill and Woodfold Lane Laybys. Borough Cllr Sir Atkins and County Cllr Turner agreed to liaise in the hope of resolving the issues and Cllr Sir Atkins agreed to follow up on the request for recycling bins with the Borough. The Lengthsman was invited to replace the damaged tapes around the Cabus Wildflower areas and thanked for all his work.

The meeting was reconvened at 8:10pm

2154. PROPOSAL RECEIVED AND AGREED TO REORDER THE AGENDA SLIGHTLY TO ENABLE DISCUSSION OF THE FOLLOWING UNDER REPORTS/INFORMATION/DISCUSSION ITEMS:

- **Bus Shelters** – a number of bus stops within the Parish had no shelters and seating, would LCC be able to upgrade them? Locations as follows: Graham Road (north and south) / Green Lane (north side) / A6 south by Snapewood Lane. Would LCC also be able to install seating at the Bus Shelter (A6 north) at Snapewood and possibly upgrade this shelter and other bus shelters within Cabus to eco-shelters (as per the initiative in Leicester) with a living roof? County Cllr Turner agreed that he would make the request.

Councillor Turner left the meeting after this item had been discussed.

2155. FINANCIAL MATTERS

PAYMENT OF ACCOUNTS

It was resolved that the following be authorised for payment.

PAYEE	REASON	AMOUNT	CHQ NO.
HMRC	3 rd Qrt Tax	£194.80	000938
L Banton	Clerk's expenses: Broadband (Dec-Jan) & 12 x 2 nd Class Stamps (£30.91). Stationery for Map project (bought on behalf of Cllr Jackson) from Parish Champion Funding (£6.79)	£37.70	000939
Mark Stansfield	Lengthsmans work in Nov & Dec	£234.50	000940
The 4 th Duke of Westminster's 1964 Settlement	Parish Christmas Tree	£140.00	000941

AUTHORISED PAYMENTS SINCE LAST MEETING

Clerk's Salary - £260 (26 November 2021) and £260 (26 December 2021)

PUBLIC RIGHTS OF WAY GRANT – the following proposal was received from the Clerk. In light of the £500 Public Rights of Way Grant received (Sept 2021), to allocate 25 hours @£14 per hr (£350) of the funding to the Parish Lengthsman for way marking and PROW vegetation clearance purposes with any unused hours to be carried forward into the next financial year. **It was resolved to approve the proposal and noted that the way marking materials requested from PROW were still awaited.**

BUDGET AND PRECEPT – 2022/2023

It was resolved that a bench and plaque be purchased (The Jubilee Bench) in the next financial year to celebrate the Queen's forthcoming Jubilee (June 2022). The Jubilee Bench to be sited facing towards the fells along Green Lane East (Hangman's Lane).

It was resolved that the Precept for 2022/23 be set at £9,000.

2156. PROPOSAL RECEIVED AND AGREED TO REORDER THE AGENDA SLIGHTLY TO ENABLE DISCUSSION OF THE FOLLOWING UNDER REPORTS/INFORMATION/DISCUSSION ITEMS:

- **Conway Farm** – It was noted that Borough Cllr Lady Atkins and County Cllr Turner were arranging a site visit to discuss the matter with the landowner and further updates would be received in due course. It was agreed that the matter would now be left in the hands of the Borough and County to resolve.

Councillor Sir R Atkins left the meeting after this item had been discussed.

2157. RISK ASSESSMENT SCHEDULE AND REVIEW

The Council reviewed the following document:

- Risk Assessment of Governance, Financial and Non-Financial Internal Audit Controls For Period 1st April 2021-31st March 2022, with accompanying Asset Register and the Clerk was thanked for the preparing the document.

Signed:
Chair of Cabus Parish Council

Date.....

2158. REPORTS AND INFORMATION DISCUSSION ITEMS

- 1 Cabus Village Hall Committee AGM (19th January 2022).** It was noted that Cllr Jackson was the representative from Cabus Parish Council and was not expected to provide reports to the Cabus Village Hall Committee. However, Cllr Jackson was invited to draw the Cabus Village Hall Committee’s attention to Cabus Parish Council’s extreme disappointment that the meetings of Cabus Parish Council had not been permitted to be booked to take place in the Main Hall (the larger facility having been, and continues to be, requested for the protection of Parish Councillors, the Clerk and members of the Public for Covid Health and Safety purposes). It was further noted that no activities were taking place in the Main Hall this evening, whilst the Parish Council meeting had to occupy the small side room. It was hoped that the Village Hall Committee would prioritise future Parish Council meetings so they could take place in the Main Hall.

- 2 Cabus Country Walk Leaflet** – The Parish Council was reminded that it had approved the pursuit to completion of the leaflet promoting Public Rights of Way and sites of local interest at the previous meeting held on 15 November 2021. It was noted that a concern had been raised by a local landowner and the Clerk was invited to respond on behalf of Cabus Parish Council. The Council re-affirmed the continuation of the leaflet project for which thanks were expressed to Cllr Jackson for her work on the project.

2159. Planning Matters and Applications

Planning Applications – none currently outstanding for consideration

Planning Conditions and Deadlines – Cllrs considered the powers of the Parish Council with regard to Planning Breaches and agreed that any alleged Planning Breaches (anonymous or otherwise which were brought to the attention of the Clerk or the Parish Council), would be communicated to Wyre Planning Enforcement.

Local Plan – it was noted that the public consultation on Legal Compliance and Soundness of the Local Plan was currently taking place (deadline 18 Jan 2022) but under the terms of the consultation, there was little scope for amendment and/or challenge.

2160. Date of Next Meeting

This was confirmed as Monday 14 March 2022 at 7.30pm in Cabus Village Hall.

The meeting closed at 9.30pm.

Signed:
Chair of Cabus Parish Council

Date.....