

CABUS PARISH COUNCIL

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Date: 7 July 2023

NEXT MEETING

Notice is hereby given that the next **CABUS PARISH COUNCIL MEETING** will be held on
Monday 17 July 2023 in Cabus Village Hall at 7.30pm

Louise Banton, Clerk and Responsible Financial Officer to Cabus Parish Council

AGENDA

1. Apologies for Absence

2. Minutes

To receive and confirm the minutes of the last meetings held on 15 May 2023 (Annual Parish Council Meeting and Ordinary Meeting).

3. Declarations of Interest

To receive any declarations of interests on any item of this agenda

4. Climate Emergency – Proactive Measures - Standing Item

To note the consideration of Climate Emergency measures by Cabus Parish Council and discuss suggestions brought forward:

- Wildflower areas- upkeep and mowing times
- Creation of bee highways in the Parish so there are green areas of connectivity

Questions for LCC and WBC Cllrs

- grass cutting areas – what are the recommended County/Borough strategies with regards to climate change, protecting insects, bees, birds etc.

5. Public participation

To adjourn the meeting for a period of public discussion, including the receipt of reports from the Police, Lancashire County Council, Wyre Borough Council and the Parish Lengthsman.

6. Financial matters

6.1 Payment Authorisation - Cllrs are asked to authorise payment of the following:

| PAYEE | REASON | AMOUNT | CHQ NO. |
|-----------------|---|---------|---------|
| Glasdon UK Ltd | New Bench (Gubberford Lane) | £666.90 | 001002 |
| L Banton | Clerk Expenses - Broadband June-July (£32.75) + May correction (£3.35) + salary adj for June-July due to difference between standing order and payslip (£80.68) | £116.78 | 001003 |
| Mark Stansfield | Community Garden Project – Labour x 3 hrs | £45.00 | 001004 |
| P Whitaker | Grass Cutting (£) / L'man work (£) - awaited | | |
| Houghtons | L'man materials (£) Community Garden Project (£) - awaited | | |

TO NOTE AUTHORISED PAYMENTS SINCE LAST MEETING

Clerk's Salary - £260 (26 May 2023) and £260 (26 June 2023)

6.2 Budget Update

To receive a budget update for the 23/24 accounts.

6.3 Audit 22/23

Cllrs are invited to note that the Audit Notice for the Exercise of Public Rights and associated documentation was placed on the Parish Notice Board (20 May 2023) and published on the Parish Council website (17 May 2023) and acknowledgement of receipt of Notification of Audit Exemption by the external auditors was received on 10 June 2023 (submitted 17 May 2023).

6.4 Community Garden Project – Meadow Park

Cllrs are invited to note that the biodiversity project has now concluded - total cost £281.91

7. **Reports/Information/Discussion Items** -To receive reports, discussion items and information updates.
- 7.1 **Cabus Village Hall A6 signs** – to note that Highways have now installed the signage (early June 2023)
- 7.2 **Benches and bus stops**
- The possibility of a bench at Snapewood Lane bus stop (north)
 - Installation of a bus shelter and seating at Snapewood Lane bus stop (south)
- 7.3 **Speeding Issues on Gubberford Lane** – residential concerns and suggestion for additional 30mph signs
- 7.4 **Gubberford Lane** – issue raised regarding Wyre Borough Council identification of some addresses being incorrectly associated with Scorton
- 7.5 **Japanese Knotweed on Fowler Layby** – Cllrs are invited to note that the County Council (Highways) have confirmed that they will add the area to their list of sites to treat as per their schedule (at least once per year in late Summer – early Autumn) and will keep it on the list for future years until the knotweed is considered controlled.
8. **Planning Matters and Applications**
- 8.1 **Wyre Planning Policy - Public Open Space Survey (Parish and Town Councils)** – to note that the survey response from Cabus Parish Council was submitted by the Clerk on 05.07.23
- 8.2 **Application Number: 23/00520/FUL**
Proposal: Change of use of land for the siting of 5 holiday caravans.
Location: White House Residential Park Lancaster New Road Cabus Preston Lancashire
- To note that this application has been called into the Planning Committee and the Cabus Parish Council response is due to be submitted in accordance with consultation deadline (11 July 2023). Any public comments/concerns raised at the Cabus Parish Council meeting will be included in a supplementary response if deemed appropriate.
9. **To confirm the date of the next meeting as Monday 11th September 2023 at 7.30pm in Cabus Village Hall**

THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND