

# CABUS PARISH COUNCIL

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Date: 3 January 2022

## NEXT MEETING

Notice is hereby given that the next **CABUS PARISH COUNCIL MEETING** will be held on

**Monday 10 January 2022 in Cabus Village Hall at 7.30pm**

Members of the public should please contact the Clerk if they wish to attend the virtual meeting.

Louise Banton, Clerk and Responsible Financial Officer to Cabus Parish Council

## AGENDA

**1. Apologies for Absence**

**2. Minutes**

To receive and confirm the minutes of the last meeting held on 15 November 2021.

**3. Declarations of Interest**

To receive any declarations of interests on any item of this agenda

**4. Climate Emergency – Proactive Measures - Standing Item**

To note the continued consideration of active Climate Emergency measures by Cabus Parish Council.

**5. Public participation**

To adjourn the meeting for a period of public discussion, including the receipt of reports from Lancashire County Council, Wyre Borough Council and Parish Lengthsman.

**6. Financial matters**

**6.1 Payment Authorisation** - Cllrs are asked to authorise payment of the following:

PAYEE	REASON	AMOUNT	CHQ NO.
HMRC	3 <sup>rd</sup> Qrt Tax	£194.80	000938
L Banton	Clerk's expenses: Broadband (Dec-Jan) & 12 x 2 <sup>nd</sup> Class Stamps (£30.91). Stationery for Map project (bought on behalf of Cllr Jackson) from Parish Champion Funding (£6.79)	£37.70	000939
Mark Stansfield	Lengthsmans work in Nov & Dec	£234.50	000940

**TO NOTE AUTHORISED PAYMENTS SINCE LAST MEETING**

Clerk's Salary - £260 (26 November 2021) and £260 (26 December 2021)

**6.2 To receive and discuss the following proposal from the Clerk** – in light of the £500 Public Rights of Way Grant received (Sept 2021), to allocate 25 hours @£14 per hr (£350) of the funding to the Parish Lengthsman for way marking and PROW vegetation clearance purposes with any unused hours to be carried forward into the next financial year.

**6.3 To receive the budget update for 21/22 and agree the precept (proposal is £9,000) in light of the proposed budget and financial considerations for financial year 22/23.**

**7. Risk Assessment Schedule and Asset Register**

To review the attached documents.

**8. Reports/Information/Discussion Items**

To receive reports, discussion items and information updates including:

- Conway Farm
- Cabus Leaflet - A Country Walk in Cabus
- Bus Shelters

**9. Planning Matters and Applications**

- **Planning Applications** – none received as of date agenda published
- **Planning Conditions and Deadlines** – Cllrs are invited to consider what the Parish Council might do in the event of known breaches.

**10. To confirm the date of the next meeting as Monday 14 March 2022 at 7.30pm in Cabus Village Hall**