

CABUS PARISH COUNCIL

8 Burghley Brow, Catterall, Preston, PR3 0QS

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Date: 07 July 2019

NEXT MEETING

Notice is hereby given that the next **CABUS PARISH COUNCIL MEETING** will be held online on **Monday 13 July 2020**, commencing at 7.30pm

Members of the public should please contact the Clerk to express their interest in attending the virtual meeting for which the link to the meeting is here:

<https://us04web.zoom.us/j/2401939025?pwd=em1RRkREa2FhYjJNbUJmdmZZUjFVUT09>

Password: 4An9Xz

Louise Banton Clerk and Responsible Financial Officer to Cabus Parish Council

AGENDA

1. Apologies for Absence

2. Minutes

To receive and confirm the minutes of the last meetings held on 18 May 2020 (Annual Parish Council Meeting followed by the Ordinary Parish Council Meeting).

3. Declarations of Interest

To receive any declarations of interests on any item of this agenda

4. Public participation

To adjourn the meeting for a period of public discussion, including the receipt of reports from the Lancashire County Council and Wyre Borough Council representatives.

5. Financial matters

5.1 Payment Authorisation - Cllrs are asked to authorise payment of the following:

PAYEE	REASON	AMOUNT	CHEQUE NO.
L Banton	Clerk's expenses: Broadband (June -July)	£23.07	000882
HMRC	1 st Qtr Tax	£189.40	000883
Mark Stansfield	Lengthman's Insurance Contribution (part 2 of 2, probation completed)	£34.00	000884
Mark Stansfield	Lengthman's work June 2020	£280.00	Included in cq 000884
Houghtons Filling Station	Lengthsman's materials in May	£58.86	000885

5.2 TO NOTE AUTHORISED PAYMENTS & RECEIPTS SINCE LAST MEETING

Payments: Clerk's Salary – £260 (26 May 2020)

Payments: Mark Stansfield (Lengthsman) - £203 (May 2020 invoice)

Receipts: LCC Grass Cutting (Public Realm) Grant 20/21 - £2814.00

Receipts: LCC Local Delivery Scheme (Public Rights of Way) 20/21 - £500

5.3 Budget Update

To receive a budget update for the 20/21 accounts.

5.4 Quote Received - Daffodil Planting Along A6

2000 (4 x 25KG bags) King Alfred Daffodil Bulbs for Autumn 2020 infill purposes as follows: £141.54 (inc VAT of £22.40 and delivery charge of £7.14). Unit price is £28 per 25KG bag (500 daffodils per bag). Delivery mid August/September. **Purchase authority requested.**

6. Reports/Information/Discussion Items

6.1 Canal leaflet (Cllr Jackson)

- Should the leaflet be called 'A canal walk in Cabus and Winmarleigh', as the towpath passes through the latter parish and Winmarleigh wharf is mentioned in the leaflet?
- Following the help given by William Froggett, the Canal and River Trust's Heritage Advisor, should the Trust be sent a leaflet if it is eventually finished and printed? Also it would be a courtesy to acknowledge his help on the leaflet.

6.2 Wildflowers in Cabus

Following the Wildflower Audit as co-ordinated by Cllr Jackson, Cllrs are invited to:

- decide on the location of featured wildflower areas within the parish
- authorise the purchase of wood and twine to mark off the areas (e.g. to prevent being mowed)
- authorise the purchase of wildflower seeds that are compatible with what is already growing in Cabus
- seek expert knowledge on how to prepare the ground and when to sow the seeds
- authorise the dissemination of the Wildflower Audit to nearby Parishes and other potentially interested parties (proposal from Cllr Hastings)

6.3 Soroptomist International of Garstang Letter – PlantLife

To note receipt of the letter and that the Wildflower Audit Report has been released in response, do Cllrs wish to respond further?

6.4 Cabus Village Hall

Update on recent communications including re-opening of the facility.

6.5 Audit 19/20

Cllrs are invited to note that the Audit Notice for the Exercise of Public Rights and associated documentation was placed on the Parish Notice Board and published on the Parish Council website on 12 June 2020 and acknowledgement of receipt of Audit information by the external auditors was received on 19 May 2020.

7. Planning Matters and Applications

8. To confirm the date of the next meeting: Monday 14th September 2020 at 7.30pm.

THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND