

CABUS PARISH COUNCIL

8 Burghley Brow, Catterall, Preston, PR3 0QS

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Date: 11 May 2020

NEXT MEETING

Notice is hereby given that the next **CABUS PARISH COUNCIL MEETING** will be held online on **Monday 18 May 2020**, commencing at 7.30pm

Members of the public should please contact the Clerk to express their interest in attending the virtual meeting for which the link to the meeting is here:

<https://us04web.zoom.us/j/2401939025?pwd=em1RRkREa2FhYjJNbUJmdmZZUjFVUT09>

Louise Banton Clerk and Responsible Financial Officer to Cabus Parish Council

AGENDA

1. **Apologies for Absence**

2. **Minutes**

To receive and confirm the minutes of the last meeting held on 16 March 2020.

3. **Declarations of Interest**

To receive any declarations of interests on any item of this agenda

4. **Climate Considerations – Proactive Measures - Standing Item**

To note the continued consideration of active measures by which to positively contribute to the overall reduction/offsetting of Carbon Emissions within the realm of Cabus Parish Council's influence, activities, duties and powers.

5. **Public participation**

To adjourn the meeting for a period of public discussion, including the receipt of written reports from Lancashire County Council and Wyre Borough Council representatives.

6. **Financial matters**

6.1 **Payment Authorisation** - Cllrs are asked to authorise payment of the following and confirm who provide the wet signatures (two required) for the cheques

PAYEE	REASON	AMOUNT	CHEQUE NO.
LALC	NALC/LALC subs 20-21	£325.90	000874
George Banks	Payroll Admin Services 19/20	£50.00	000875
Chris Rycroft	Website & Domain Renewal 20/21	£66.63	000876
Lorna Murdoch	Internal Audit FY 19/20	£75.00	000877
BHIB	Insurance 20/21	£348.78	000878
L Banton	Clerk's expenses: Broadband (April-May)	£23.32	000879

6.2 **TO NOTE AUTHORISED PAYMENTS SINCE LAST MEETING**

Clerk's Salary - £260 (26 March 2020), £260 (26 April 2020)

7. **Parish Lengthsman Vacancy**

To note that the vacancy is now filled and the contract has been signed and exchanged with Mr Mark Stansfield and an introductory tour of the parish took place on Saturday 9th May 2020.

8. **Reports/Discussion Items**

8.1 **Footpaths in need of maintenance**

Proposal (from Cllr Jackson): Clerk to draw up a schedule of missing public footpath signposts and stiles in need of repair. Cllrs are invited to submit items for inclusion in the works schedule by emailing the Clerk after the meeting.

8.2 **Cabus and the Lancaster Canal Walk Leaflet**

To note that Cllr Jackson is working on this and ideas will be shared by email outside of the meeting.

8.3 Daffodil Planting along A6

Proposal (from Cllr Jackson): That the Clerk be invited to obtain a quote in June/July for the pre-ordering of 2000 King Alfred Daffodil bulbs for Autumn 2020 infil purposes.

8.4 Wildflower Audit

Proposal (from Cllr Jackson): That a base line / data base of wild flowers in the parish be created and if approved, that Cllrs are invited to select footpaths that they will audit for Wild Flowers (noting type, location and taking photos) and return their responses to Cllr Jackson by email.

9. Planning Matters and Applications

There are no outstanding planning applications for consideration.

10. To confirm the date of the next meeting as Monday 13 July 2020 at 7.30pm.

THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND