

Bank reconciliation – pro forma

Name of smaller authority: **Cabus Parish Council**

County area (local councils and parish meetings only): **Lancashire**

Financial year ending 31 March 2018

Prepared by: Louise Banton, Parish Clerk and Responsible Financial Officer (Name and role)

Date: 03/05/2018

Balance per bank statements as at 31 March 2018:	£	£
NatWest Current Account	8,839.15	
		8,839.15
Petty cash float (if applicable)	0	
Less: any unpresented cheques at 31 March 2018		
000806	(144.60)	
000807	(90.98)	
000808	(234.48)	
000809	(50)	
000810	(145)	
000811	(9.52)	
		(674.58)
Add: any un-banked cash at 31 March 2018	<u>0</u>	<u>0</u>
Net balances as at 31 March 2018 (Box 8)		<u>8164.57</u>

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2017 (Prior year Box 8)	7215.71
Add: Receipts in the year	11,815.81
Less: Payments in the year	(10,866.95)
Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8)	<u>8164.57</u>