

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to the figures headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a reconciling basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **Cabus Parish Council**

County area (local councils and parish meetings only): **Lancashire**

Financial year ending 31 March 2023

Prepared by (Name and Role): **Dr Louise Banton, Responsible Financial Officer and Clerk**

Date: **05/04/2023**

	£	£
Balance per bank statements as at 31/3/23:		
Nat West	20,418.87	20,418.87
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/23 (enter these as negative numbers)		
Cheque Number 000989	(36.28)	
Cheque Number 000991	(39.50)	
		(75.78)
Add: any un-banked cash as at 31/3/23		
		-
Net balances as at 31/3/23 (Box 8)		<u>20,343.09</u>