

CABUS PARISH COUNCIL

Minutes of the Cabus Parish Council meeting held in Cabus Village Hall on Monday 28th November 2016 at 7:30pm

Record of members present: Parish Cllrs R Hastings (Chair), R Bruce, L Jackson, M Houghton.

In attendance: Wyre Borough Cllr Lady Atkins, Wyre Borough Cllr T Balmain, P Whitaker (Lengthsman), L Banton (Clerk).

One member of the public attended part way through the meeting.

1639. **APOLOGIES FOR ABSENCE**

Cllr J Hudson, Lancashire County Cllr S Perkins, Wyre Borough Cllr A Collinson, Police

1640. **MINUTES OF LAST MEETING**

It was resolved that the minutes of the last meeting of Cabus Parish Council (held on 26th September 2016) be approved and signed by the Chairman as a correct record.

1641. **DECLARATIONS OF INTEREST**

None declared

1642. **PUBLIC PARTICIPATION**

The meeting was adjourned to allow for a period of public discussion.

Wyre Borough Council

Cllr Balmain reported on the meetings he had attended: Audit Committee and Full Council but nothing pertaining to Cabus in either meeting.

Cllr Lady Atkins reported as follows: the Domestic Abuse Task Group was ongoing; the December Planning Committee meeting had been cancelled – forthcoming meetings 4th Jan, 18th Jan and 31st Jan (A6 Nateby Appeal expected to be held); two pedestrian islands on A6 towards Preston were having to be redone by LCC, and raised awareness of the new traffic restrictions in Preston, St Georges.

Lengthsman

Mr Whitaker reported on his work within the parish and drew attention to the following: bench on Snapewood Lane being repaired; hedges opposite Crofters had not been cut despite LCC actioning all other requests; footpath widening work continues. Clerk took receipt of LCC contractor details to follow up on hedge cutting and request made for Mr Whitaker to keep eye open and clean slippery footpaths as LCC were not following up on reported incidents.

The meeting was reconvened at 7.45pm.

1643. **REPORTS AND INFORMATION**

Clerk's Report – casual vacancy advertised to fill vacant council seat, no enquiries as yet; canal bridge 69 update: arrangements taking place to remove barriers and LCC considering reducing speed limit; Christmas tree due to go up with lights on no later than Saturday; BT Phone Box – response to consultation made to WBC with request that phone box at Jct of Lancaster Road/Graham Road retained and refurbished; hedges & highways: A6/Gubberford Lane overhanging branches investigated and trimmed; Woodfold Lane gullies not a stretch of A6 that LCC claim to maintain anymore as now classed as a layby; Fowler Hill Lane gullies inspected and work imminent; slippery footpath reported 21/11/16 – inspected but no action taken by LCC; hedges along A6 understood to have been cut beginning October but the one opposite Crofters wasn't so enquiries being made as to why.

1644. **PUBLIC PARTICIPATION**

The meeting was adjourned at 8.05pm to allow for a further period of public discussion due to the arrival of a member of the public.

The member of the public raised the following issues of concern regarding Woodfold Lane Layby

Grass verges being damaged by parked lorries, some of which keep residents awake with refrigeration units on throughout the night; flytipping; suspected transfer of drugs taking place and red light area for sex trade. The member of the public was thanked for raising the concerns and invited to report suspicious

activities to the Police. Follow up action would be taken by the Parish Council to explore use of CCTV and WBC Atkins would contact the relevant council officer (John Bettle) with regard to flytipping.

The meeting was reconvened at 8.20pm

1645. REPORTS AND INFORMATION CONTINUED

Lancaster Canal Towpath Renovation Project – following a meeting of the towpath project working group on 27.09.16 (attended by Cllrs Houghton; Bruce; Hastings) a map of the Lancaster Canal for Cabus had been received along with a questionnaire to enable intelligence gathering for potential renovation-related purposes. Cllrs worked through most of the questions and identified the preferred sites for access development purposes. Clerk to formalise response and return to Wyre Borough Council.

Neighbourhood Plan Training Seminar – 30th November 2016. Noted that Cllrs Jackson, Houghton, Hastings and Bruce due to attend and a financial contribution of £40 agreed.

Chairmans Report – Remembrance Sunday wreath laid; unkempt corner of Graham Road/Lancaster Road by end of shops and ownership of strip of land which could benefit from trees from woodland trust – Chairman to make enquiries.

Accident on A6 outside Village Hall – noted this had taken place.

Fowler Hill Wood – noted that private notices have now been removed (bar one), no further information.

Flytipping of Asbestos on Fowler Hill Layby – 26th September 2016. Noted that serious flytipping incident had taken place and police had been called. Parish Council to pursue potential use of CCTV in the area.

1646. FINANCIAL MATTERS

PAYMENT OF ACCOUNTS

It was resolved that the following be authorised for payment.

PAYEE	REASON	AMOUNT	CHEQUE NO.
Louise Banton	Clerk's expenses (Oct-Nov)	£21.00	000755
Cabus Village Hall	Hire of Hall in 2016	£70.00	000756
Royal British Legion	Remembrance Wreath 2016	£20.00	000757
HMRC	2 nd Qrt Tax	£155.80	000758
Paul Whitaker	Lengthsmans Work (Oct-Nov)	£380.00	000759
Paul Whitaker	Grass Cutting (2 of 2)	£1150.00	000760

AUTHORISED PAYMENTS SINCE LAST MEETING

Cllrs noted the following: Clerk's Salary – £232.26 – 28th September 2016 (SO)
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PAYMENTS RECEIVED SINCE LAST MEETING

Cllrs noted the following: LCC Grass Cutting 2016 - £2267.00

BUDGET UPDATE – 2016/2017 ACCOUNTS

It was resolved to note the budget update (as at 1st^h November 2016)

RISK ASSESSMENT REVIEW AND MANAGEMENT 2016

The Council reviewed the following document:

- Risk Assessment of Governance, Financial and Non-Financial Internal Audit Controls For Period 1st April 2016-31st March 2017, with accompanying Asset Register

It was resolved to approve the document.

1647. PLANNING APPLICATIONS

None received

1648. NEXT MEETING

The date for the next Meeting of Cabus Parish Council was confirmed as Monday 16th January 2017 at 7.30pm in Cabus Village Hall.

The meeting closed at 9.10pm

Signed:
Chair of Cabus Parish Council

Date.....