

# CABUS PARISH COUNCIL

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## Minutes of the Annual Parish Council meeting held in Cabus Village Hall on Monday 22nd May 2017 at 7:00pm

**Record of members present:** Parish Cllrs R Bruce, R Hastings, M Houghton and J Hudson.

**In attendance:** L Banton, Clerk to the Parish Council, County Cllr Sean Turner

**1701. Apologies for Absence**

**1702. Election of Chairman**

It was proposed and carried unanimously that Cllr R Hastings be elected Chairman of the Council for the ensuing year. Cllr Hastings accepted the position.

**Cllr Robert Hastings was elected as Chairman of Cabus Parish Council for the next 12 months.**

**1703. Election of Vice-Chairman**

It was proposed and carried unanimously that Cllr Jo Hudson be elected Vice-Chairman of the Council for the ensuing year. Cllr Hudson accepted the position.

**Cllr Jo Hudson was elected as Vice-Chairman of Cabus Parish Council for the next 12 months.**

**1704. To Receive any Declarations of Interest**

None received. Members were reminded to check the register of disclosed pecuniary interests (on website) and to notify the clerk if any amendments required.

**1705. Appointment of Representatives on Outside Bodies**

**Wyre Area Flood Committee**

Cllr Jo Hudson for contact purposes

**Wyre Area Lancashire Association of Local Councils**

Cllrs Ruth Bruce and Robert Hastings

**Cabus Village Hall Committee**

Cllr Jo Hudson

**Parish Planning Ambassador**

Cllr Mark Houghton

**It was resolved that** the above representatives be appointed for 2017-2018

**1706. Audit 2016-2017**

The Council received and reviewed the following documentation.

End of Year Accounts 2016/17

**It was resolved that** the Financial Statement of Accounts for 2017 be approved and signed by the Chairman.

Annual Governance Statement and Accounting Statements for 2016/17

**It was resolved that** the Annual Return Sections 1 & 2 be approved and that the Chairman and Responsible Financial Officer should sign the same on behalf of the Council.

It was noted that the statutory notice for the exercise of electors' rights to inspect the accounts and the period of inspection would be placed on the parish notice board and website.

**1707. Insurance 2017/18**

The Council reviewed the insurance quotes received.

**It was resolved that the Council's insurance be placed with AON at a cost of £367.47 for a 3 year term.**

**1708. Meeting Schedule 2017-2018**

**It was resolved that Cabus Parish Council will meet on the following dates in Cabus Village Hall at the time shown (subject to confirmation of village hall room availability).**

17<sup>th</sup> July (wk 4) 2017 at 7.30pm (Apologies received from Cllr Hudson)

25<sup>th</sup> September (wk 4) 2017 at 7.30pm

27<sup>th</sup> November (wk 4) 2017 at 7.30pm

15<sup>th</sup> January (wk 3) 2018 at 7.30pm

26<sup>th</sup> March 2018 at 7.30pm

21<sup>st</sup> May 2018 (Annual Parish Council Meeting at 7.00pm followed by Ordinary Parish Council Meeting at 7.30pm)

**The meeting closed at 7.25pm**