

CABUS PARISH COUNCIL

Minutes of the Annual Parish Council meeting held in Cabus Village Hall on Monday 23rd May 2016 at 7:00pm

Record of members present: Parish Cllrs R Bruce, M Cammack, R Hastings, M Houghton and J Hudson.

In attendance: L Banton, Clerk to the Parish Council

1601. Apologies for Absence

Cllr Louise Jackson.

1602. Election of Chairman

It was proposed and carried unanimously that Cllr R Hastings be elected Chairman of the Council for the ensuing year. Cllr Hastings accepted the position.

Cllr Robert Hastings was elected as Chairman of Cabus Parish Council for the next 12 months.

1603. Election of Vice-Chairman

It was proposed and carried unanimously that Cllr Jo Hudson be elected Vice-Chairman of the Council for the ensuing year. Cllr Hudson accepted the position.

Cllr Jo Hudson was elected as Vice-Chairman of Cabus Parish Council for the next 12 months.

1604. To Receive any Declarations of Interest

None received

1605. Appointment of Representatives on Outside Bodies

Wyre Area Flood Committee

Cllr Jo Hudson

Wyre Area Lancashire Association of Local Councils

Cllrs Ruth Bruce and Robert Hastings

Parish Planning Ambassador

Cllr Mark Houghton

It was resolved that the above representatives be appointed for 2016-2017

1606. Audit 2015-2016

The Council received and reviewed the following documentation.

Financial and Annual Governance Statement for 2015/16

It was resolved that the Annual Return Sections 1 & 2 be approved and that the Chairman and Responsible Financial Officer should sign the same on behalf of the Council.

It was noted that the statutory notice for the exercise of electors' rights to inspect the accounts and the period of inspection had been placed on the parish notice board.

End of Year Accounts 2015/16

It was resolved that the Financial Statement of Accounts to the 31st March 2016 be approved and signed by the Chairman.

1607. Insurance 2016/17

The Council reviewed the insurance quotes received.

It was resolved that the Council's insurance be placed with Zurich Municipal at a cost of £391.51 for a 1 year term.

1608. Review of Clerk's Salary

The Council received the Clerk's report and reviewed the salary arrangements.

It was resolved to place the Clerk on pt 22 of LC1 from 1st June 2016 and to implement the National Salary Awards for 2016-2017 and 2017-2018 as recommended by NALC and SLCC.

1609. Meeting Schedule 2016-2017

It was resolved that Cabus Parish Council will meet on the following dates in Cabus Village Hall at the time shown (subject to confirmation of village hall room availability).

25th July (wk 4) 2016 at 7.30pm

26th September (wk 4) 2016 at 7.30pm

28th November (wk 4) 2016 at 7.30pm

16th January (wk 3) 2017 at 7.30pm

27th March 2017 at 7.30pm

22nd May 2017 (Annual Parish Council Meeting at 7.00pm followed by Ordinary Parish Council Meeting at 7.30pm)

1610. Chairman

Thanks were expressed to Cllr Bruce for her work as Chair of Cabus Parish Council 2015-2016.

The meeting closed at 7.30pm