

CABUS PARISH COUNCIL

Minutes of the Cabus Parish Council meeting held in Cabus Village Hall on Monday 13 January 2020 at 7:30pm

Record of members present: Parish Cllrs R Hastings (Chair), M Houghton, L Jackson, T Suart.

In attendance: Wyre Borough Councillors Sir R Atkins and Lady D Atkins; L Banton (Clerk)

By Invitation: Mrs Jean Slater (pending co-option, below), Mrs Alice Jesmont (Forton Residents Group)

1949. APOLOGIES FOR ABSENCE

Cllr Hurley

1950. MINUTES OF LAST MEETING

It was resolved that the minutes of the last meetings of Cabus Parish Council (held on 25 November 2019) be approved and signed by the Chairman as a correct record.

1951. DECLARATIONS OF INTEREST

Cllr Hastings declared a residential interest in the item in relation to the tree at the bottom of Graham Road and Mrs Slater (pending co-option) declared a residential interest in the item relating to the Gubberford Road Bus Stop.

1952. CLIMATE EMERGENCY –PRO ACTIVE MEASURES

Cllrs returned their agenda envelopes to the Clerk for reuse and the following was noted:

- Village Hall Committee had discussed electric charge points on site and the potential for solar roof panels on the building but had determined, for valid reasons, that these weren't viable at the present time.
- Tree planting potential on 'the Hospital Field' at Green Lane East (Wyre Borough Council-owned asset) – it was agreed to discuss this under the next item.
- That the title of this standing agenda item be changed to 'Climate Considerations – proactive measures'

1953. PUBLIC PARTICIPATION

The meeting was adjourned to allow for a period of public discussion.

Wyre Borough Council

- Residents Car Parking Permit – Cllr D Atkins reported that the Questionnaire was currently out with stakeholders for consultation (noted that that Cabus Parish Council had prepared a response)
- Climate change policy group - Cllr R Atkins reported that the policy group would be meeting later this month and inviting views from Local Schools and Town and Parish Councils with regard to climate change ideas and suggestions. Individuals could contact Cllr Sir R Atkins directly if required. The following suggestions were made: tree planting locations - 'Hospital Field' (Cllr Slater) and Land to west of Fowlers Wood (Cllr Jackson); the importance of grass (Cllr Houghton). Cllr R Atkins confirmed all suggestions welcomed and clarified a route forward for the 'Hospital Field' tree planting suggestion which was for the Clerk to write to Wyre Borough Council (c.c. Cllr R Atkins) suggesting the Hospital Field and seek permission.

Lancashire County Council – Cllr Turner was not present but the Clerk had received an email update to the Gubberford Lane Bus stop Flooding via Cllr Tuner for which Highways had confirmed they would be visiting the site in the next few days to assess a potential remedy.

Woodfold Lane Antisocial activities – nothing further had been reported (or reported to have changed). Wyre Cllr D Atkins agreed to mention the problems to the Wyre Borough Council Portfolio Holder (Roger Berry) and Cllr R Atkins urged continued pressure on the local police to raise their visibility.

Snapewood Lane – exposed grill – thanks were received from a local resident via Cllr Jackson for the prompt action taken by Cabus Parish Council in reporting the issue and it being resolved.

Forton Masterplan

Mrs Jesmont (Forton Residents Group) was welcomed to the meeting and invited to talk about the Forton Masterplan which was currently out for public consultation and proposed 310 new dwellings on top of an existing community of 243 dwellings. Cllrs received information about the concerns, challenges and constraints associated with the Masterplan and thanks were expressed to Mrs Jesmont for sharing the information with Cabus Parish Council.

The meeting was reconvened at 8.21pm

1954. REPORTS AND INFORMATION DISCUSSION ITEMS

Historic Cabus -posts for the plaques – item deferred pending information from Cllr Hurley
Garstang & District Historic Society Poppy Trail map – Cllr Jackson confirmed this had now been published and she would circulate an electronic copy to parish council members.

Gubberford lane bus stop – email from Cllr Turner noted (see also above) and Cllrs considered that an appropriate solution would be to raise the pavement along the entire length of that stretch up to Houghton's Garage.

Forthcoming projects:

- Milestones in Cabus work – particularly the one on the centre verge at Fowler Hill Layby. Cllrs Houghton, Hastings and Suart agreed to liaise with regard to appropriate dates to – clear the site, wash and then paint the milestone.
- Tree for the end of Graham Road – Cllrs considered a Christmas Tree might be a suitable tree for planting in this location and the Clerk was invited to email Cllr Hurley with this suggestion.

Work required at following locations – noted as follows:

- Clearance of overgrown verges onto footpath near Fowler Hill Lane and at other locations (Snapewood Bridge to Bells Bridge)
- Gullies blocked and potholes present on Cabus Nook Lane which had caused damage to a car

Litter picking – thanks were expressed to a local resident (Mrs Mearing) who had, with her Grandchildren, litter picked along the Cabus stretch of the canal.

Counter Terrorism Events – Cllrs were invited to register for one of two available events organised by Wyre Borough Council. Clerk to circulate details.

Contingency Planning for Cabus – Cllrs agreed that a manageable and realistic plan would be appropriate and information received from the Counter Terrorism Event could help form the document. Clerk to draft.

Proposed BT Phone box removal on Graham Road – noted that the Clerk had submitted the response to the consultation but nothing further had as yet been received from Wyre Borough Council.

Gubberford Lane Road Sign – noted that the broken sign had been reported to LCC Highways.

Norton Road Car Parking Issues – noted that resident concerns had been received and forwarded to the Local Police and LCC Highways for attention.

Hospital Field Tree Planting – **It was resolved** to ask the Clerk to write to WBC seeking permission and advice regarding tree planting at this location and that Cllr Hurley would contact the private land owner regarding the potential planting trees on the field to the west of Fowler Hill Wood.

1955. RISK ASSESSMENT SCHEDULE AND REVIEW

The Council reviewed the following document:

- Risk Assessment of Governance, Financial and Non-Financial Internal Audit Controls For Period 1st April 2019-31st March 2020, with accompanying Asset Register

It was resolved to approve the document.

1956. FINANCIAL MATTERS

PAYMENT OF ACCOUNTS

It was resolved that the following be authorised for payment.

PAYEE	REASON	AMOUNT	CHEQUE NO.
HMRC	3 rd Qrt Tax	£124.40	000863
L Banton	Clerk's expenses: Broadband (Dec-Jan)	£33.00	000864
R Hastings	Engraving & tailoring of Chairman's Chain	£34.00	000865

Signed:
Chair of Cabus Parish Council

Date.....

AUTHORISED PAYMENTS SINCE LAST MEETING

Clerk's Salary – 26 Nov 2019 (£260), 26 Dec 2019 (£260)

BUDGET AND PRECEPT – 2020/2021

The continuing vacancy for the Parish Lengthsman was discussed and it was agreed that Lancashire County Council and Wyre Borough Council should continue to be notified of 'lengthsman-type' work required within the Parish such as verge encroachment onto footpaths and gully clearance. If no reparation action was undertaken, then the Parish Council would draw up a schedule of work for a local contractor to undertake.

It was resolved that the Precept for 2020/21 be set at £10,000.

1957. PLANNING MATTERS

Forton Draft Masterplan Consultation – Cllrs discussed the draft Masterplan and expressed concerns including:

- The number of proposed new houses (310)
- Impact on existing infrastructure
- A6 congestion, access and egress to Forton Village and bus stops
- Climate considerations

The Clerk was invited to draft a response to the Consultation on behalf of Cabus Parish Council and to share it with Forton Parish Council prior to the submission deadline of Monday 20 January 2020.

1958. NEXT MEETING

The date for the next Meeting of Cabus Parish Council was confirmed as Monday 16 March 2020 at 7.30pm in Cabus Village Hall.

The meeting closed at 9.15pm

Signed:
Chair of Cabus Parish Council

Date.....