

CABUS PARISH COUNCIL

Minutes of the Annual Parish Council meeting held in Cabus Village Hall on Monday 18th May 2020 by Zoom

Record of members present: Parish Cllrs R Hastings, L Hurley, L Jackson, M Houghton, J Slater and T Suart.

In attendance: Wyre Borough Councillor Lady D Atkins (part of meeting), L Banton, Parish Clerk and Responsible Financial Officer

2001. Apologies for Absence

Wyre Borough Councillor A Collinson

2002. Election of Chairman

It was proposed and carried unanimously that Cllr R Hastings be elected Chairman of the Council for the ensuing year. Cllr Hastings accepted the position.

Cllr Robert Hastings was elected as Chairman of Cabus Parish Council for the next 12 months and signed the Declaration of Acceptance of Office.

2003. Election of Vice-Chairman

It was proposed and carried unanimously that Cllr L Jackson be elected Vice-Chairman of the Council for the ensuing year. Cllr Jackson accepted the position.

Cllr Louise Jackson was elected as Vice-Chairman of Cabus Parish Council for the next 12 months and signed the Declaration of Acceptance of Office.

2004. Declarations of Interest

None

2005. Appointment of Representatives on Outside Bodies

Wyre Area Lancashire Association of Local Councils –Cllrs M Houghton and R Hastings

Cabus Village Hall –Cllr L Jackson

Parish Planning Ambassador – Cllr A Suart

It was resolved that the above representatives be appointed for 2020-2021

2006. Finance & Audit 2019-2020

The Council received and reviewed the following:

2006/1 End of Year Accounts 2019/20

It was resolved to approve the end of year accounts

2006/2 Certificate of Exemption

It was resolved to approve the signing of the Certificate of Exemption by the Chairman and the Responsible Financial Officer.

Annual Governance and Accountability Return (Part 2) – For Statutory Publication, comprising:

2006/3 Annual Internal Audit Report

Cllrs noted the contents of the completed report.

2006/4 Section 1 – Annual Governance Statement

It was resolved that the Annual Governance Statement be approved and that the Chairman and the Clerk should sign the same on behalf of the Council.

2006/5 Section 2 – Accounting Statements

It was resolved that the Accounting Statement be approved and that the Chairman should sign the same on behalf of the Council.

It was noted that the statutory notice for the exercise of electors' rights to inspect the accounts and the period of inspection (15th June 2020 – 24th July 2020) would be published on the parish notice board and website.

2007. Insurance 2020/2022

It was resolved to renew the insurance with BHIB on a 3 year Long Term Agreement (expiry date 01 June 2023) at a cost of £348.78 for 20/21.

Signed:
Chair of Cabus Parish Council

Date.....

2008. Meeting Schedule 2020-2021

It was resolved that Cabus Parish Council will meet on the following dates in Cabus Village Hall at the time shown (subject to confirmation of village hall room availability).

13th July (wk 2) 2020 at 7.30pm

14th September (wk 2) at 7.30pm

16th November (wk 2) 2020 at 7.30pm

11th January (wk 2) 2021 at 7.30pm

8th March 2021 (wk 2) at 7.30pm

17th May (wk 3) 2021 (Annual Parish Council Meeting at 7.00pm followed by Ordinary Parish Council Meeting at 7.30pm)

The meeting closed at 7.14pm

Signed:
Chair of Cabus Parish Council

Date.....