

CABUS PARISH COUNCIL

Minutes of the Cabus Parish Council meeting held in Cabus Village Hall on
Monday 14th January 2019 at 7:30pm

Record of members present: Parish Cllrs R Hastings (Chair), R Bruce, M Houghton, L Hurley, L Jackson, T Suart.

In attendance: Lancashire County Cllr S Turner and Wyre Borough Councillor Lady Atkins; L Banton (Clerk)

1850. APOLOGIES FOR ABSENCE

Wyre Borough Cllr T Balmain

1851. MINUTES OF LAST MEETING

It was resolved that the minutes of the last meeting of Cabus Parish Council (held on 26th November 2018) be approved and signed by the Chairman as a correct record.

1852. DECLARATIONS OF INTEREST

None declared

1853. PUBLIC PARTICIPATION

The meeting was adjourned to allow for a period of public discussion.

Lancashire County Council

Cllr Turner reported as follows: LCC legal team was looking into the question of land ownership in relation Fowler Hill Layby; LCC Highways have painted the roundabout on Lancaster Road and confirmed that work is in the 19/20 programme for resurfacing, patching was currently taking place further along that stretch. Cllrs raised the following matters with Cllr Turner: email received from a member of the public concerning the drains on Gubberford Lane and the flooding bus stop (Clerk to forward email to Cllr Turner for action); flooding on Snapewood Lane by the farm (Clerk to include details in email for action by Cllr Turner); potholes on Gubberford Lane at Green Lane East section (Cllr Turner to raise with Highways).

Wyre Borough Council

Cllr Atkins reported as follows: Council meeting in December had agreed to remove the August and January meetings and permit longer speaking time in the Council Chamber; flooding – meeting to take place on 16 Jan 2019 with environmental agency looking at the work undertaken in Churchtown, it was noted that Garstang residents prone to flooding were sorting themselves out with flood protection.

The meeting was reconvened at 7.51pm.

1854. REPORTS AND INFORMATION

1. Historic Cabus Leaflet – an updated final version of the leaflet was presented and printing quotes were received and discussed. **The Council resolved** to allow a budget envelop of up to £200 and authorised Cllr Jackson to place the order subject to final consideration of quantity which would be assessed by emailing all Cllrs for their views. In response to the offer of assistance from the member of the public who had assisted on the historic details of the leaflet to further assist with the publicity surrounding the release of the leaflet, the Council welcome the offer of assistance with the publicity.

2. Lengthsman Vacancy – it was noted that the vacancy still existed and the clerk had approached a neighbouring parish who had recently appointed to their vacancy to assess the level of interest their vacancy had received and the merits of advertising in ‘the green book’. Councillor Jackson was invited to enquire as to advertising costs in ‘the green book’. The ongoing litter problems in the two laybys adjacent to the A6 were further noted with the suggestion that photographic evidence forwarded to Wyre Borough Council/Highways would prove helpful.

3. Birds Within the Parish – the RSPB National Bird Survey was noted along with the warm weather which might explain the apparent lack of garden birds.

4. Fowler Hill Layby Land Ownership – Cllrs Hastings and Houghton reported on their recent meeting with the other interested parties who operated out of the Fowler Hill Layby and the concerns expressed regarding the shared pitch and land ownership.

5. Grass Verges – Cllr Hasting raised concern regarding the state of the grass verges at the following locations:- Land at Conway; Winmara; Penine View. Noted that construction traffic was damaging the verges at two of the locations for which remedial work after construction has completed would be appropriate. The Clerk was invited to prepare letters inviting the respective property owners to consider repairing the verges.

6. Litter / Dog Waste & Canal and Rivers Trust – Cllr Bruce reported on recent communications with Mark Billington (Service Director People and Places, Wyre Council) who had confirmed that Council has approached the Canal and Rivers Trust (CRT) to seek agreement for our service provider (Direct) to patrol sections of the Lancaster Canal. Cllrs noted that in the meantime, individuals needed to report any litter/dog fouling problems directly to CRT. Areas outside of the Canal stretch should continue to be reported to Wyre Borough Council.

7. Cabus Cross – noted that permission had been granted by the landowner (Mr Ian Pye) to cut the hedge back to enable the historic landmark to be visible.

8. Wyre LALC Area Meeting – noted that takes place on Wednesday 30 Jan 2019 at 7pm in Wyre Bank. All Cllrs invited to attend if available.

9. Wyre Public Convenience Questionnaire – Cllrs were invited to comment further on the Questionnaire which had been provisionally completed by the Clerk. Cllrs were satisfied with the responses provided and would reflect accordingly upon receipt of the provisionally completed questionnaire and feed any further comments for inclusion to the Clerk.

1855. RISK ASSESSMENT SCHEDULE AND REVIEW

The Council reviewed the following document:

- Risk Assessment of Governance, Financial and Non-Financial Internal Audit Controls For Period 1st April 2018-31st March 2019, with accompanying Asset Register

It was resolved to approve the document and invite the Clerk to present the receipts and payments book for viewing at the next meeting.

1856. FINANCIAL MATTERS

PAYMENT OF ACCOUNTS

It was resolved that the following be authorised for payment.

| PAYEE | REASON | AMOUNT | CHEQUE NO. |
|----------|--|---------|------------|
| L Banton | Clerk's expenses: Broadband (Dec-Jan) | £28.00 | 000835 |
| L Banton | Tax Adjusted Salary Reimbursement (Dec 18 payslip) | £182.34 | 000834 |

AUTHORISED PAYMENTS SINCE LAST MEETING

Clerk's Salary - £244.41 – 04 December 2018, 04 January 2019

NALC/SLCC Pay Award 19/20

It was resolved to approve the NALC/SLCC recommended pay award for Local Council Clerks with effect from 1st April 2019 and to authorise and sign the amended NatWest Banking Mandate.

BUDGET AND PRECEPT – 2019/2020

It was resolved that the Precept for 2019/20 be set at £10,000 and the Budget to incorporate a 'Historic Cabus Project' line with £400 reallocated from the Benches/Asset line.

1857. PLANNING MATTERS

Cllrs noted the following:

1. Land Adjacent To Conway - Wyre Borough Council had visited the site and were comfortable with the works taking place prior to Christmas.
2. Land at Gubberford Lane (18/01208/FUL) - Wyre Borough Council had confirmed the total number of plots had now reached 10 and did not create a requirement for affordable housing (which is for developments of 11 dwellings or more).
3. Local Plan – a special Wyre Borough Council meeting was scheduled to take place on 28 February 2019 at which the Local Plan was expected to be adopted.
4. Tree Protection Orders – noted that the Clerk had been in touch with Wyre Borough Council to request a complete list (including location map) of a all trees within Cabus which had Tree Protection Orders on them.

1858. NEXT MEETING

The date for the next Meeting of Cabus Parish Council was confirmed as Monday 18 March 2019 at 7.30pm. in Cabus Village Hall

The meeting closed at 9.15pm

Signed:
Chair of Cabus Parish Council

Date.....