

CABUS PARISH COUNCIL

8 Burghley Brow, Catterall, Preston, PR3 0QS

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Date: 8th January 2018

NEXT MEETING

Notice is hereby given that the next **CABUS PARISH COUNCIL MEETING** will be held on **Monday 15th January 2018**, in Cabus Village Hall, commencing at **7.30pm**

Louise Banton
Clerk and Responsible Financial Officer to Cabus Parish Council

AGENDA

1. Apologies for Absence

2. Minutes

To receive and confirm the minutes of the last Cabus Parish Council meeting held on 27th November 2017.

3. Declarations of Interest

To receive any declarations of interests on any item of this agenda

4. Co-option of Mrs Lara Hurley

To formalise the appointment of Mrs Lara Hurley as a co-opted member of the Council and receive the signed Declaration of Acceptance of Office.

5. Public participation

To adjourn the meeting for a period of public discussion, including the receipt of reports from Police, Lancashire County Council and Wyre Borough Council representatives, Parish Lengthsman.

6. Reports and information

To receive reports and information updates from Cabus Parish Councillors and Clerk

7. Risk Assessment Schedule and Asset Register

To review the attached documents.

8. Asset of Community Value

To consider whether the Wyre Borough Council owned Land, known locally as 'The Hospital Field' should be nominated as an Asset of Community Value by Cabus Parish Council.

9. Financial matters

9.1 Payment Authorisation - Cllrs are asked to authorise payment of the following:

PAYEE	REASON	AMOUNT	CHEQUE NO.
HMRC	PAYE 3rd Quarter	£144.60	000802
L Banton	Clerk's expenses: Broadband (Dec - Jan)	£21.00	000803
P Whitaker	Christmas Tree and security fencing	£160	000804
P Whitaker	Lengthsman work (final invoice)	awaited	

9.2 To note authorised salary-related payments since last meeting:

Clerk's Salary - £231.03 – 28th Nov 2017; £231.03 – 28th Dec 2017

9.3 To consider the Parish Lengthsman vacancy

9.4 To consider the budget for 17/18 and the proposed budget for 18/19 and agree the precept

10. Appointment of representative from Cabus Parish Council to Cabus Village Hall – invited.

11. Planning Matters

12. To confirm the date of the next meeting as Monday 26th March 2018 at 7.30pm