

# CABUS PARISH COUNCIL

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## Annual Parish Council Meeting Monday 18th May 2020 at 7.00pm – 7.25pm

### Link for Zoom Meeting:

<https://us04web.zoom.us/j/75752285153?pwd=dXJBRTFLZmJaQnFDRW94Z0J6UIV6QT09>

### AGENDA

1. **Apologies for Absence**
2. **Election of Chairman**
3. **Election of Vice Chairman**
4. **To Receive Declarations of Interest**
5. **Appointment of Representatives**  
Wyre Area Local Association of Local Councils  
Cabus Village Hall Committee  
Parish Planning Ambassador
6. **Finance and Audit 2019-2020**  
End of Year Accounts – for approval and authorisation of wet signatures  
Certificate of Exemption – for authorisation of wet signatures and return to Auditor  
Annual Governance and Accountability Return (Part 2) – for statutory publication  
*Comprising:*
  - Annual Internal Audit Report – for receipt
  - Section 1 – Annual Governance Statement - for approval and authorisation of wet signatures
  - Section 2 – Accounting Statements - for approval and authorisation of wet signatures
7. **Insurance 2020-2021**  
For review and renewal. Current insurer is BHIB for which a 3 year Long Term Agreement has just ended. Recommendation that a further 3 year agreement be placed (expiry date 01 June 2023) with BHIB at a cost of £348.78 (was £343.29 last year).
8. **Proposed Meeting Schedule 2020-2022**  
**Info note – do Cllrs wish to move to meeting on the second Monday of the month to avoid clashes with Garstang Town Council or continue with the following more varied pattern of dates similar to last years’ meeting dates?**
  - 13<sup>th</sup> July (wk 2) 2020 at 7.30pm
  - 21<sup>st</sup> September (wk 3) 2020 at 7.30pm or 14<sup>th</sup> September (wk 2) at 7.30pm
  - 16<sup>th</sup> November (wk 2) 2020 at 7.30pm
  - 11<sup>th</sup> January (wk 2) 2021 at 7.30pm
  - 15<sup>th</sup> March (wk 3) 2021 at 7.30pm or 8<sup>th</sup> March 2021 (wk 2) at 7.30pm
  - 17<sup>th</sup> May (wk 3) 2021 (Annual Parish Council Meeting at 7.00pm followed by Ordinary Parish Council Meeting at 7.30pm)