

# CABUS PARISH COUNCIL

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Date: 21st November 2016

## NEXT MEETING

Notice is hereby given that the next **CABUS PARISH COUNCIL MEETING** will be held on **Monday 28th November 2016**, in Cabus Village Hall, commencing at 7.30pm

Louise Banton  
Clerk and Responsible Financial Officer to Cabus Parish Council

## AGENDA

**1. Apologies for Absence**

County Cllr Perkins, Cllr Hudson

**2. Minutes**

To receive and confirm the minutes of the Council meeting held on 26<sup>th</sup> September 2016

**3. Declarations of Interest**

To receive any declarations of interests on any item of this agenda

**4. Public participation**

To adjourn the meeting for a period of public discussion, including the receipt of reports from Police, Lancashire County Council, Wyre Borough Council representatives and Parish Lengthsman.

**5. Reports, Discussion Items and Information**

To receive reports and information updates from Cabus Parish Councillors and Clerk including:

- Clerk's report: casual vacancy, bridge 69, Christmas tree, BT Phone box, hedges and highways
- Lancaster Canal Towpath Renovation Project – 27<sup>th</sup> September 2016
- Neighbourhood Plan Training Seminar – 30<sup>th</sup> November 2016

**6. Financial matters**

**6.1 Payment Authorisation** - Cllrs are asked to authorise payment of the following:

PAYEE	REASON	AMOUNT	CHEQUE NO.
Paul Whitaker	Lengthsmans Work (Oct-Nov)	awaited	
Louise Banton	Clerk's expenses (Oct-Nov)	£21.00	000755
Cabus Village Hall	Hire of Hall in 2016	£70.00	000756
Royal British Legion	Remembrance Wreath 2016	£20.00	000757
HMRC	2 <sup>nd</sup> Qtr Tax	£155.80	000758

**6.2 Authorised Payments since last meeting** – Cllrs are asked to note the following:

Clerk's Salary – £232.26 – 28<sup>th</sup> September 2016 (SO)

Clerk's Salary – £232.26 – 28<sup>th</sup> October 2016 (SO)

**6.3 Payments Received since last meeting**

LCC Grass Cutting 2016 - £2267.00

**6.4 Budget Update**

To receive a budget update for the 2016/2017 accounts.

**6.5 Risk Assessment Schedule and Asset Register 2016**

To review the attached documents.

**7. Planning Matters**

**7.1 Planning Applications** – no applications received in advance of agenda being circulated

**8. To confirm the date of the next meeting as Monday 16<sup>th</sup> January 2016**